

Annunciation Catholic Kindergarten

Notice on the Resumption of Face-to-Face Classes

Date: 11/3/2021

Dear Parents/Guardian,

All of our staff have completed testing for the Coronavirus Disease 2019 (COVID-19), and were all negative. The school has submitted documents to the School Management Committee and Education Bureau to apply for the full resumption of face-to-face half-day classes, and the school received a confirmation from Education Bureau yesterday. Therefore, we will fully resume face-to-face half-day classes. Meanwhile, thank you parents for your support and cooperation! About resumption of face-to-face half-day classes, please pay attention to the following class hours:

| | |
|---------------|---|
| 15/3 to 29/3 | 1.5 hours a day per group per session for K1 (K1 Parents please pay attention for any text messages that will inform their child's designated group.) |
| | 2 hours a day for K2 and K3 |
| Starting 12/4 | 3 hours in normal time for all classes |

The class arrangements are as follow:

| Date | Class | Time | Remark |
|--------------------|--------------------|---------------|---|
| 15/3 To 29/3 | K1 (AM) K2 (AM) | 9:00-11:00 AM | <ul style="list-style-type: none"> K1 parents please pay attention to text messages that will inform their child's designated group. 1.5 hours for K1 15-17 students in a group |
| | K1 (AM Group A) | 9:00-11:00 AM | |
| | K1 (AM Group B) | 10:45-12:15AM | |
| | K3 (PM) K2 (PM) | 1:30-3:30 PM | |
| | K1 (PM) | 1:30-3:00 PM | |

1. **Arrival & Dismissal**

- Please check your child's temperature at home and record it in the temperature record book before attending classes every day.
In order to avoid the gathering of crowds, please refrain from arriving at school too early. Students should arrive 10 minutes before the start of class, and use the student smart cards to record their attendance.
- After School Pick-Ups: To ensure the safety of the students, parents are required to pick up their child with the student's ID card. If you are unable to show a student ID card, please register your name and Hong Kong ID card number at the school office.

2. **School Uniform Arrangement:** Neat and tidy winter uniform is required. Name tag and smart cards are also needed
Wear school sports uniform, white socks and white sneakers on every Monday, Wednesday and Friday.
Wear school uniform skirt/shirt and pants and white socks and white shoes/sneakers on Tuesdays and Thursdays.
(Please also wear white leather shoes or sneakers with the student's name written inside for identification purposes.)
3. **Private Bus Service:**
Parents should contact the private school bus company regarding arrangement of services.
4. **Compulsory Quarantine Personnel Arrangement:**
According to the Education Bureau's guidelines, if the building where the parents or staff live is listed as a "compulsory testing building" or is defined as a "person under compulsory quarantine" by the government, testing must be arranged. Therefore, if the above situation occurs, please inform the school immediately, and arrange for their children and family members to be tested. After the negative test results are shown to the school, the students can return to school, thank you parents for your cooperation.
5. **Arrangement for Absent:**
Students who are absent from school due to sickness and other reasons are required to fill in the leave application form in the student handbook, or submit a leave application letter signed by the parents to notify the school in advance.
6. **Tea Break:**
Due to the ongoing pandemic, the school will not serve any snacks or food items to students in March and April. As such, no snack fees will be charged for these months. Parents should prepare a bottle of drinking water for their child.
7. **Teacher Seminar:**
For the Teacher Seminar on 19/3 (Friday), students do not need to attend school on that day.
8. **Birthday Party:**
Birthday Party is held on 26/3(Friday), students should bring along a small bag (for birthday party use) and wear casual clothes. Additionally, please bring a drinking bottle. Students will be given a small gift during the party. Due to COVID-19, birthday party activities will be held in the classroom where photos will be taken by their class teacher.
9. **Easter and Ching Ming Festival Holiday:**
Easter and Ching Ming Festival holidays will be from March 30 to April 8.
10. **Staff Development Day:**

For the Staff Development Day on 9/4(Friday), students do not need to attend school on that day.

11. After Easter Holiday Arrangement:

The school will resume class for 3 hours on 12/4(Monday). If the epidemic situation changes, the above arrangements will be changed in due course and the relevant arrangements will be announced to parents in a timely manner. Please take note.

Please confirm your receipt of this notice by replying via SMS before March 13 (Saturday).

If you have any enquiries about the above matters, please contact your child's on class teacher at 2490 7893. Lord Bless!

Best regards,



Ms Lo Man Fung
Principal

Notice No.:2020/86

